

**Office of the County Administrator**

Historic Courthouse

195 Arsenal Street, 2<sup>nd</sup> Floor

Watertown, New York 13601

Phone: (315) 785-3075 Fax: (315) 785-5070

**Ryan Piche***County Administrator***Dylan Soper***Deputy County Administrator*

Date: January 16, 2026

**TO:** Members of General Services Committee

A handwritten signature of "RP" enclosed in an oval.

**FROM:** Ryan Piche, County Administrator

**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, January 20, 2026 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Presentation:**

Soil & Water Conservation District – Justin Bach, Director of SWCD  
2026 Committee Goals – Ryan Piche, County Administrator

**Resolutions:**

1. Adopting the 2026 Strategic Priorities for the General Services Committee
2. Authorizing Agreements in Relation to the Watertown International Airport Terminal Gateway Project, SEQR Determination, and Amending the 2026 County Budget and Capital Plan
3. Authorizing a Software Agreement in Relation to the Watertown International Airport Safety Management System Manual and Implementation Plan
4. Authorizing an Agreement in Relation to the Acquisition of Snow Removal Equipment at the Watertown International Airport
5. Authorizing an Agreement with New York State Division of Homeland Security and Amending the 2026 County Budget in Relation to the State Fiscal Year 2025 Next Generation 911 Grant Program
6. Authorizing an Inter-Municipal Agreement with Jefferson-Lewis BOCES for the Provision of Winter Roadway Services
7. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek) and Appropriating Funds Therefor and Amending the 2025 County Budget and Capital Plan

8. Amending the 2026 County Budget in Relation to Resiliency and Economic Development Initiative Funding and Authorization Agreement
9. Amending Resolution 195 of 2023 Authorizing 2023-2027 Intergovernmental Agreements Between Jefferson County and Its Towns Relative to Road and Bridge Maintenance Services; Construction and Reconstruction of Roads; and Sanding, Snow and Ice Removal to include Villages
10. Authorizing an Agreement with the New York State Department of Transportation for the 2024-2025 Federal Transit Administration Section 5311 Rural Transportation Program and with the ARC Jefferson-St. Lawrence for Management, Operation, and Maintenance of the Coordinated Public Transportation System and Amending the 2026 Budget in Relation Thereto
11. Authorizing Grant Agreement, State Environmental Quality Review Act Determination, and Amending the 2025 County Budget in Relation to a 2025 Community Development Block Grant Award from the New York State Office of Community Renewal
12. Amending the 2025 County Budget in Relation to the HOME Investment Partnership Grant Program
13. Amending the 2026 County Budget to Reappropriate New York State Septic System Replacement Program Funds
14. Authorizing Agreements in Connection with New York State Snowmobile Trails Grant-in-Aid Program and Amending the 2026 County Budget in Relation Thereto
15. Amending the 2025 Budget in Relation to an Agreement with Volunteer Transportation for Mobility Management Services
16. Authorizing an Agreement with the New York State Division of Criminal Justice Services in Relation to the Ignition Interlock Device Monitoring Program Grant Funding
17. Authorizing an Agreement with New York State Division of Criminal Justice to Provide Funding for Certified Pretrial Services and Amending the 2026 County Budget in Relation Thereto
18. Authorizing an Agreement with New York State Office of Indigent Legal Services for Quality Improvement for Family Court Representation

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RP:jnl

c:	Airport Buildings & Grounds County Attorney County Treasurer District Attorney	Dog Control Fire & Emerg. Mgmt./E911 Highway Planning Probation	Public Defender Recycling & Waste Mgmt. Sheriff's Office Weights & Measures
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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
***Resolution No. \_\_\_\_\_***

Adopting the 2026 Strategic Priorities for the General Services Committee

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Board of Legislators recognizes the importance of setting clear, ambitious priorities to guide the work of its standing committees and ensure effective service delivery and resource management, and

Whereas, The General Services Committee has reviewed and recommended its priorities for 2026 to provide a strategic focus for its efforts while allowing flexibility to address emerging issues, and

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby adopts the following 2026 strategic priorities for the General Services Committee:

1. Support Airport Capital Projects including old terminal renovation, restaurant opening, and parking lot improvements.
2. Support physical plant improvements including the Human Services Building upgrades.
3. Address land use, permitting, and taxation policies regarding clean energy development.
4. Work towards new State standards for Dog Control.
5. Develop a strategy for brownfield redevelopment and blight removal, with special focus on partnership with the City of Watertown.
6. Upgrade and modernize GIS infrastructure across departments, including Real Property, Planning, IT, Dispatch, and Highway.
7. Develop fleet management plan.
8. Launch Bus Transportation System.

Resolved, That this resolution shall take effect immediately upon its adoption.

Seconded by Legislator: \_\_\_\_\_

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State of New York      )  
                            ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements in Relation to the Watertown International Airport Terminal Gateway Project, SEQR Determination, and Amending the 2026 County Budget and Capital Plan

By Legislator: \_\_\_\_\_

Whereas, Resolution No. 351 of 2022, Resolution No. 263 of 2023, and Resolution No. 240 of 2025, the Board of Legislators authorized agreements with New York State Department of Transportation (NYSDOT) and the Federal Aviation Administration (FAA) for grants related to the terminal construction project, and

Whereas, An environmental review was completed in accordance with the National Environmental Policy Act (NEPA) and the State Environmental Quality Review Act (SEQR), determining that the project qualifies as a Type II Action under SEQR as the replacement, rehabilitation, or reconstruction of a structure or facility, in-kind, on the same site, and

Whereas, The County has completed the bidding process for Phase 2 for construction of the airport restaurant and evaluated bid responses, and

Whereas, The following low bidders for Base Bid plus Alternative 1 are recommended for award: Black Horse Group, LLC for general construction in the amount of \$2,056,446, Hyde-Stone Mechanical Contractors Inc. for plumbing construction in the amount of \$348,386, Hyde-Stone Mechanical Contractors Inc. for mechanical construction in the amount of \$225,058, and Northern Pioneer Contractors Inc. for electrical construction in the amount of \$321,400, and

Whereas, The County is anticipating additional expenses on the project for furniture, fire suppression upgrades, and contingencies at a cost not to exceed \$280,710, and

Whereas, McFarland Johnson will provide Construction Observation and Grant Administration services during the project at a cost not to exceed \$368,000, and

Whereas, Jefferson County anticipates receiving Clean Energy Tax Credits with the Internal Revenue Service (IRS) in relation to the Terminal Construction to be realized later in 2026, and

Whereas, Budgeted grant funding is anticipated from the FAA IIJA AIG in Federal Fiscal Year 2026 to be reappropriated to the Passenger Terminal Reconstruction and Expansion project in the amount of \$1,474,804, and

Whereas, A NYSDOT matching grant on the FAA IIJA AIG is anticipated in the amount of \$38,810 with a County local match of \$38,811, bringing the total local share for Jefferson County to \$531,196, and

Whereas, Funds are available in the Airport Terminal Capital Account totaling \$1,400,000, and

Whereas, The 2026 Capital Plan for the Master Plan Update, Omni Directional Lights (ODALS) and General Aviation Apron Construction Phase projects are now anticipated to be accomplished in 2027; therefore, local funds can be allocated to the Terminal Gateway Project in the amount of

\$194,000.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with Black Horse Group, LLC for general construction in the amount of \$2,056,446, Hyde-Stone Mechanical Contractors Inc. for plumbing construction in the amount of \$348,386, Hyde-Stone Mechanical Contractors Inc. for mechanical construction in the amount of \$225,058, and Northern Pioneer Contractors, Inc. for electrical construction in the amount of \$321,400, and

Resolved, That Jefferson County enter into an agreement with McFarland Johnson to provide Construction Observation and Grant Administration Services for the project at a cost not to exceed \$368,000, and be it further

Resolved, That the Chairman of the Board of Legislators, be and is hereby authorized and directed to execute said agreements on behalf of the County, including any changes orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

**Decrease**

Expenditure		
20561000 02097	Airfield Lighting	\$ 113,000
20561000 02081	Apron Improvements	1,576,614
20561000 020992	Airport Layout Plan	18,000

**Increase**

Expenditure		
20561000 02088	Airport Terminal	\$2,200,000

  

Fund Balance		
010000000 30599	Appropriated Fund Balance	\$ 492,386

  

Transfers		
01995000 09006	Transfer to Capital Projects Fund	\$ 492,386
20900600 95031	Transfer from General Fund	492,386

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                          ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing a Software Agreement in Relation to the Watertown International Airport Safety Management System Manual and Implementation Plan

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 164 of 2024, The Board of Legislators authorized agreements with McFarland Johnson, the Federal Aviation Administration (FAA), and the New York State Department of Transportation (NYSDOT) for the development of a Safety Management System (SMS) Manual and Implementation, as required by 14 CFR Part 139, and

Whereas, The contract with McFarland Johnson includes the development and execution of an FAA-approved implementation plan which includes the acquisition of the software, to be provided by Aerosimple LLC, for a period of up to three (3) years at a cost of \$60,000, and

Whereas, The software includes tools to assist in Airfield Operations, Safety Management, Work Order Management, Asset & Property Management, Mobile Accessibility, Compliance and Reporting and Analytics.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Aerosimple LLC for software, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York      )  
                            ) ss.:  
County of Jefferson    )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
***Resolution No. \_\_\_\_\_***

Authorizing an Agreement in Relation to the Acquisition of Snow Removal Equipment at the  
Watertown International Airport

By Legislator: \_\_\_\_\_

Whereas, Jefferson County anticipates a grant from the Federal Aviation Administration (FAA) and New York State Department of Transportation (NYSDOT) for the acquisition of snow removal equipment up to \$760,000 and \$20,000 respectively, and

Whereas, An environmental review was completed in accordance with the National Environmental Policy Act (NEPA) and the State Environmental Quality Review Act (SEQR), determining that the project qualifies as a Type II Action under SEQR for the purchase or sale of furnishings, equipment, or supplies, including surplus government property, other than land, radioactive material, pesticides, herbicides, or other hazardous materials, and

Whereas, Jefferson County has committed funds for the local share of the project costs in the amount of \$20,000, and

Whereas, The County's selected airport consultant, McFarland Johnson, will complete a grant application and specification and bidding for the acquisition of the snow removal equipment at a cost not to exceed \$36,188, and

Whereas, The County is expected to incur up to \$10,000 in reimbursable administrative expenses in relation to the project, and

Whereas, This project is appropriated in the 2026 Budget and approved in the 2026 County Capital Plan.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with Federal Aviation Administration, New York State Department of Transportation, and McFarland Johnson for said grant and acquisition, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of the County, including any change orders as recommended by the County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York      )  
County of Jefferson    ) ss.:  
                          )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with New York State Division of Homeland Security and Amending  
the 2026 County Budget in Relation to the State Fiscal Year 2025 Next Generation 911 Grant  
Program

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has been awarded State Fiscal Year 2025 (SFY 2025) Next Generation 911 (NG911) Grant in the amount of \$1,515,197 for the period of September 1, 2025, through August 31, 2030, and

Whereas, Next Generation 911 consists of upgrading current analog systems in favor of digital systems, and

Whereas, Upgrades will allow for GPS identification of callers and proper 911 center call routing leading to more efficient and accurate handling of emergencies and potential public safety response times, and

Whereas, The County must enter into an agreement with New York State Division of Homeland Security and Emergency Services to receive the grant funds to enhance public safety operation and transition to NG911, and

Whereas, The grant will fund the development and implementation of NG911 in Jefferson County.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement for a term of September 1, 2025, through August 31, 2030, on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to execute any and all future amendments and agreements with the New York State Division of Homeland Security and Emergency Services relative to the Next Generation 911 Grant, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

**Increase**

Revenue		
01341000 93397	State Aid Fire & Emergency Management	\$1,515,197

Expenditure		
01341000 02300	Technical Fees	\$1,515,197

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                          ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Inter-Municipal Agreement with Jefferson-Lewis BOCES for Provision of  
Winter Roadway Services

By Legislator: \_\_\_\_\_

Whereas, Jefferson County, as part of its municipal function, clears snow from and otherwise provides winter road condition maintenance for its highways ("winter roadway services"), and

Whereas, Jefferson County provides, on a contractual basis, winter roadway services to other municipalities, and

Whereas, Jefferson-Lewis BOCES (BOCES) desires Jefferson County to provide winter roadway services for the BOCES Campus located at 20104 State Route 3, Watertown, New York, and

Whereas, Services would include, but not be limited to: Snowplowing, sanding, and salting all roadways, driveways, and parking areas of BOCES.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Jefferson-Lewis BOCES for the provision of winter roadway services subject to fees of up to \$22,000 per year for labor and materials, for the period of July 1, 2025, through June 30, 2028, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreement on behalf of Jefferson County, with the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                      ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State “Marchiselli” Program Aid Eligible Costs of a Transportation Federal-Aid Project (Noble Street over West Creek) and Appropriating Funds Therefor and Amending the 2025 County Budget and Capital Plan

By Legislator: \_\_\_\_\_

Whereas, A Project for Noble Street over West Creek, PIN 775377 (the “Project”) is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ration of 80% federal funds and 20% non-federal funds, and

Whereas, By Resolution Nos. 209 of 2019, 290 and 295 of 2021, 363 of 2022, and 167 and 168 of 2024, Jefferson County approved the above project by making a commitment for the cost of the Right of Way Acquisition Phase for \$45,305, the Preliminary Design Phases I-IV, Right of Way Acquisition Phase and Design Phases V-VI of the project authorizing \$310,000 to cover additional Phases, \$177,000 for the Final Design Phase, and \$3,360,000 for the Construction Phase, and a separate contract for the Bridge NY \$2,064,000 funding for construction, and

Whereas, Jefferson County desires to advance the Project by making a commitment of 100% of the non-federal share of the additional costs of Construction and Design Phases V-VI of the Project, and

Whereas, The County has allocated a total of \$500,000 to this project through the Adopted 2019, 2020, 2021, and 2024 County Budgets.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the additional costs of Construction and Design Phases V-VI, and be it further

Resolved, That the sum of \$893,750 is hereby appropriated from Account 20511300 02094 and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute all necessary agreements, certifications, or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and

providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal or state-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the Resolution shall take effect immediately, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Decrease**

Expenditure		
20511300 02864	A041 Overton Rd	\$ 44,690

**Increase**

Revenue		
20900600 94592	Federal Aid Bridges	\$714,999
20900600 93592	State Aid Bridges	134,061

Expenditure		
20511300 02904	K019 Evans Mills	\$893,750

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                      ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
***Resolution No. \_\_\_\_\_***

Authorizing Agreements and Amending the 2026 County Budget in Relation to Resiliency and Economic Development Initiative Funding

By Legislator: \_\_\_\_\_

Whereas, In May 2019, New York State launched the Lake Ontario Resiliency and Economic Development Initiative (REDI) to harden waterfront infrastructure and strengthen regional economics in flood prone regions, and

Whereas, Resolution No. 74 of 2020 amended the County budget related to REDI funding to receive \$7,690,250 from New York State for three road projects (CR 6 Tibbets Point, CR 125 Point Salubrious, CR 57 Point Peninsula), requiring a local match of \$404,750, and

Whereas, Two road projects (CR 6 Tibbets Point and CR 57 Point Peninsula) have remaining balances upon completion, and

Whereas, A funding modification was submitted to REDI to transfer grant funds to the Town of Clayton for their project in the amount of \$1,000,000, and

Whereas, One road project (CR 125 Point Salubrious) has an increased project cost to complete the project, and

Whereas, The excess funds remaining in two projects (CR 6 Tibbets Point and CR 57 Point Peninsula) need to be transferred to the remaining road project (CR 125 Point Salubrious), and

Whereas, An Engineering Consultant Agreement with Lu Engineers was signed in March of 2020 for design services in the amount of \$290,000 for which the current expenditures stand at \$199,406.64, and

Whereas, Jefferson County would like to authorize and amend the extension of said agreement with Lu Engineers to continue design services for CR 125.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreements and all necessary documents to effectuate and complete the projects, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

**Decrease**

<b>Fund Balance</b>		
20000000 30599	Appropriated Fund Balance	\$ 35,384.00

Revenue  
20900600 93591      State Aid – Highway Capital      \$ 950,000.00

Expenditure  
20511200 02750      CR 6 Tibbets Point      \$ 397,813.33  
20511200 02761      CR 57 Point Peninsula      4,404,435.00

**Increase**

Expenditure  
20511200 02730      CR 125 Point Salubrious      \$3,816,863.60

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                          ) ss.:  
County of Jefferson    )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending Resolution 195 of 2023 Authorizing 2023-2027 Intergovernmental Agreements Between Jefferson County and Its Towns Relative to Road and Bridge Maintenance Services; Construction and Reconstruction of Roads; and Sanding, Snow and Ice Removal to include Villages

By Legislator: \_\_\_\_\_

Whereas, Resolution No. 195 of 2023 authorized intergovernmental agreements between Jefferson County and its Towns relative to road and bridge maintenance services; construction and reconstruction of roads; and sanding, snow and ice removal, and

Whereas, The Board of Legislators has established policies governing the use of local municipal highway and public works departments to further the County programs, and

Whereas, Jefferson County now desires to authorize intergovernmental agreements to include its Towns and Villages to perform the aforementioned services, and

Whereas, In the interest of budgetary and operational stability, the County desires to enter into a five-year agreement for the period 2023-2027 with the Towns and Villages for the provision of services needed to implement the aforesaid County programs.

Now, Therefore, Be It Resolved, That, Pursuant to Section 119-o of the General Municipal Law, the Chairman of the Board is hereby authorized to execute agreements with the Towns and Villages for this purpose, subject to approval of the County Attorney as to form and content, and be it further,

Resolved, That under the same provisions currently in effect, the base per mile reimbursement for snow removal for all Towns shall be \$7,000 in 2023, then shall be increased by the CPI-W annually with a minimum increase of 2% and a maximum of 4%, based on the average of the monthly rates for the preceding October through September period, and be it further

Resolved, That the base rate of \$3.50 per gallon for fuel shall be subject to a \$100 per mile change for every \$0.50 increase or decrease in OGS diesel fuel prices, while the base salt price of \$80 per ton shall be subject to a \$100 per mile change for every \$10 per ton increase or decrease in the price of salt, and be it further

Resolved, That summer rental rates for tandem-axle dump trucks shall be \$60 per hour, single-axle trucks shall be \$30 per hour, and all other equipment shall be reimbursed at the established DOT rates.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                          ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
***Resolution No. \_\_\_\_\_***

Authorizing an Agreement with the New York State Department of Transportation for the 2024-2025 Federal Transit Administration Section 5311 Rural Transportation Program and with the ARC Jefferson-St. Lawrence for Management, Operation, and Maintenance of the Coordinated Public Transportation System and Amending the 2026 Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 292 of 2022, the County adopted the Jefferson County Coordinated Transportation Plan which describes development and implementation of a Countywide public transportation system in coordination with the City of Watertown's CitiBus system, and

Whereas, Pursuant to Section 5311, Title 49 United States Code and by Resolution No. 310 of 2022, Jefferson County submitted a grant request for funds to the New York State Department of Transportation (NYSDOT) for capital funds to provide mobility management services for rural Jefferson County, and

Whereas, Jefferson County and the State of New York have entered into continuing agreements which authorize the undertaking of the Project and reimbursement of the federal and applicable state shares, and

Whereas, The NYSDOT has recommended the award of Federal Transit Administration (FTA) Section 5311 funds to Jefferson County for the 2024–2025 program year in support of rural public transportation operations and capital mobility management activities, and

Whereas, The County has received formal notification of the award in the total amount of \$1,123,080 in federal funds, including \$285,962 for capital and mobility management activities and \$837,118 for operating assistance to support the County's core and specialized employment services transportation programs, and

Whereas, NYSDOT serves as the direct recipient of Section 5311 funding from FTA and will contract with Jefferson County to administer the funds for eligible program expenses, and

Whereas, The County issued a Request for Proposals to identify qualified vendors to provide mobility management services subject to Federal Transit Administration's Section 5311 funding, and

Whereas, Resolution No. 48 of 2025 authorized an agreement with Volunteer Transportation Center (VTC) to assist the County with mobility management services for a fee not to exceed \$215,015, funded by 5311 funds, and

Whereas, Funds for the mobility management services require appropriation to fund the authorized contract extensions through 2026, and

Whereas, Jefferson County issued a Request for Proposal to contract for Management, Operation, and Maintenance of the Coordinated Public Transportation System, and

Whereas, The ARC of Jefferson-St. Lawrence was deemed to be the vendor of best value in response to the Request for Proposals.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute the grant agreement and all necessary documents with the New York State Department of Transportation for the 2024–2025 FTA Section 5311 Rural Transportation Program, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Department of Transportation relative to FTA Section 5311 Rural Transportation Program, within available appropriations, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the Chair of the Board of Legislators be and is hereby authorized to execute an agreement with The ARC Jefferson-St. Lawrence for Management, Operation, and Maintenance of the Coordinated Public Transportation System for the initial term of two years, with the option of three additional one year terms for an amount not to exceed \$464,804 for 2026 and not to exceed \$869,480 for 2027 on behalf of the County, subject to the review of the County Attorney as to form and content.

Resolved, That the 2026 County Budget is hereby amended as follows:

**Increase**

Revenue		
01563000 91789	Sale of Advertising Items	\$ 10,712
01563000 93594	St Aid Bus Transportation	199,438
01563000 94594	Fed Aid Bus Transportation	432,923

Expenditure		
01563000 04416	Professional Fees-External	\$643,073

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                      ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
***Resolution No. \_\_\_\_\_***

Authorizing Grant Agreement, State Environmental Quality Review Act Determination, and  
Amending the 2025 County Budget in Relation to a 2025 Community Development Block Grant  
Award from the New York State Office of Community Renewal

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has recently been notified by the New York State Office of Community Renewal (OCR) that its 2025 Community Development Block Grant (CDBG) application has been approved, and

Whereas, The \$750,000 award (581HR301-25) will be used to continue an owner-occupied housing rehabilitation program to benefit income eligible homeowners throughout Jefferson County, and

Whereas, A Grant Agreement between the New York State Housing Trust Fund Corporation (HTFC) and the County is necessary to access the funds, and

Whereas, Jefferson County has evaluated the CDBG action under the project classification guidelines of the New York State Environmental Quality Review Act (SEQR), and

Whereas, The 2025 County Budget requires an amendment for revenue and expenditure line items associated with the CDBG award and program.

Now, Therefore, Be It Resolved, That the Chair of the Board of Legislators is authorized to execute a Grant Agreement, subject to the approval of the County Attorney, with the New York State Housing Trust Fund Corporation in accordance with HTFC and OCR guidelines, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Office of Community Renewal relative to the Community Development Block Grants within available appropriations, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the County has determined that this CDBG project is a Type II Action under the State Environmental Quality Review Act and requires no further State environmental review, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase**

Revenue		
30866800 94911	Federal Aid – CDBG	\$750,000

Expenditure		
30866800 04014	CDBG Housing Rehab	\$750,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                          ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2025 County Budget in Relation to the HOME Investment Partnership Grant Program

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 88 of 2024, Jefferson County, acting as lead County on behalf of the North Country HOME Consortium, was authorized to submit applications to the U.S. Department of Housing and Urban Development (HUD) for HOME Investment Partnership Program Grants for Fiscal Years 2024, 2025, and 2026 to assist in providing affordable housing resources within the Consortium area, and

Whereas, Jefferson County, as Lead County of the Consortium, has been awarded a 2025 HOME Grant in the amount of \$938,996.80 for the purpose outlined above.

Now, Therefore, Be It Resolved, That Jefferson County hereby authorizes the Chairman of Board to execute any and all documents as may be required to fulfill the requirements of this grant award subject to the review of the County as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the U.S. Department of Housing and Urban Development relative to the HOME Investment Partnership Program Grants within appropriated funds, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase**

Revenue		
30866800 94995	Fed Aid HOME Program	\$938,996.80

Expenditure		
30898900 04001	HOME Program	\$938,996.80

Seconded by Legislator: \_\_\_\_\_

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State of New York      )  
                            ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2026 County Budget to Reappropriate New York State Septic System Replacement Program Funds

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 169 of 2024, Jefferson County accepted funds to assist landowners located in the priority areas in the County through the State Septic System Replacement Fund established by the Clean Water Infrastructure Act of 2017, and

Whereas, Jefferson County has a grant award balance for the New York State Septic System Replacement Program, and

Whereas, It is necessary to reappropriate these funds in order to provide for the continuation of the program in 2026.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

**Increase**

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$204,472.03

Expense		
01802000 04025	Septic System Replacement	\$204,472.03

Seconded by Legislator: \_\_\_\_\_

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State of New York      )  
                            ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
***Resolution No. \_\_\_\_\_***

Authorizing Agreements in Connection with New York State Snowmobile Trails Grant-in-Aid Program and Amending the 2026 Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Jefferson County submitted its annual application for the Snowmobile Trails Grant Aid Program through the New York State Office of Parks, Recreation, and Historic Preservation in cooperation with the Winona Forest Recreation Association, Barnes Corners Sno-Pals Snowmobile Club, Pulaski-Boylston Snowmobile Club, Thousand Islands Snowmobile Club, and Missing Link Snowmobile Club, and

Whereas, The County has been notified of receipt of an award of \$156,609 through the 2025-2026 Program year, and

Now, Therefore, Be It Resolved, That Jefferson County does hereby accept the above-referenced funding and authorizes the Chair of the Board of Legislators to execute such grant agreements and other documents as may be required to receive the funding from the State of New York, and be it further

Resolved, That the Chair of the Board is further authorized to execute any and all future agreements with the Winona Forest Recreation Association, Barnes Corners Sno-Pals, Pulaski-Boylston, Thousand Islands, and Missing Link snowmobile clubs for organizations to conduct snowmobile trail development and maintenance for the 2025 -2026 Program Year, consistent with the referenced grant application and grant program requirements, upon the approval of the County Attorney as to form and content, and be it further

Resolved, That the Chair of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Office of Parks, Recreation and Historic Preservation relative to the annual Snowmobile Grant-in-Aid Program funding applications, within available appropriations, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2026 County Budget be amended as follows:

**Increase**

Expenditure 01802000 04681	Snowmobile Trail Maintenance	\$156,609
Revenue 01802000 93889	St Aid Snowmobile Trail	\$156,609

Seconded by Legislator: \_\_\_\_\_

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

**In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.**

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**Clerk of the Board of Legislators**

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
***Resolution No. \_\_\_\_\_***

Amending the 2025 Budget in Relation to an Agreement with Volunteer Transportation for  
Mobility Management Services

By Legislator: \_\_\_\_\_

Whereas, Pursuant to Section 5311, Title 49 United States Code and by Resolution No. 310 of 2022, Jefferson County submitted a grant request for funds to the New York State Department of Transportation (NYSDOT) for capital funds to provide mobility management services for rural Jefferson County, and

Whereas, By Resolution No. 48 of 2025 the Board of Legislators authorized an agreement with Volunteer Transportation Center for mobility management services on behalf of the County, and

Whereas, Volunteer Transportation Center has been performing Mobility Management Services on behalf of the County since fiscal year 2023, and

Whereas, The County has now officially received formal notification of the award of 5311 funds in the total amount of \$1,123,080, including \$285,962 for capital and mobility management activities and \$837,118 for operating assistance to support the County's core and specialized employment services transportation programs, and

Whereas, The newly awarded funds require appropriation to support mobility management expenses for fiscal years 2023 through 2025.

Now, Therefore, Be It Resolved, that the 2025 County Budget is hereby amended as follows:

**Increase**

Revenue		
01563000 93594	St Aid Bus Transportation	\$ 26,631
01563000 94594	Fed Aid Bus Transportation	213,051

Expenditure		
01563000 04416	Professional Fees-External	\$ 239,683

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                          ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with the New York State Division of Criminal Justice Services in  
Relation to the Ignition Interlock Device Monitoring Program Grant Funding

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 74 of 2011, The Board of Legislators authorized agreement with  
New York State Division of Criminal Justice Services Governor's Traffic Safety Committee to  
receive funding with respect to Leandra's Law Implementation, and

Whereas, New York State Division of Criminal Justice Services Governor's Traffic Safety  
Committee has transitioned the Ignition Interlock Device Monitoring project to formula-based  
funding.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award in the  
amount of \$18,693.73 and enters into an agreement with the Division of Criminal Justice  
Services for the period of October 1, 2025, through September 30, 2026, and be it further

Resolved, That Jefferson County hereby authorizes the Chairman of Board to execute any and all  
documents as may be required to fulfill the requirements of the grant award subject to the review  
of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to  
execute any and all future amendments and agreements with New York State Division of  
Criminal Justice Services relative to the Ignition Interlock Device Monitoring Program Grant in  
the Probation Department, within appropriated funds, per Purchasing Policy 4.01 – Policy,  
Control and Quotations.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                      ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby  
certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said  
County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting  
of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct  
copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with New York State Division of Criminal Justice to Provide  
Funding for Certified Pretrial Services and Amending the 2026 County Budget in Relation  
Thereto

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By Legislator:

Whereas, Jefferson County has been awarded a Pretrial Services grant from DCJS in the amount of \$333,033 for the period of November 1, 2025, through December 31, 2026, and

Whereas, The Pretrial Services grant is to be used to offset costs associated with the provision of certified pretrial services including, but not limited to, screening, assessment, supervision, and reporting as provided in the New York State Enacted SFY 2025-26 Budget.

Now Therefore, Be It Resolved, that Jefferson County hereby accepts said grant award in the amount of \$333,033, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to approval by the County Attorney as to form and content, and be it further

Resolved, Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the Division of Criminal Justice relative to the Pretrial Services Grant for the Probation Department, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

**Increase**

Revenue		
01314000 93312	State Aid – Pretrial Services	\$123,033

Expenditure		
01314000 01100	Personal Services	\$ 4,191
01314000 01300	Overtime	1,857
01314000 04102	Office Furnishing	6,000
01314000 04112	Membership & Dues	285
01314000 04111	Trackable Items	49,500
01314000 04120	Computer Subscriptions	20,000
01314000 04313	Travel	15,000
01314000 04510	Medical Supplies	5,000
01314000 04514	Uniforms & Clothing	6,000
01314000 04585	Operating Supplies	5,200
01314000 04613	Training	5,000

01314000 04624      Incidental      \$ 5,000

**Decrease**

Fund Balance  
01000000 30599      Appropriated Fund Balance      \$ 6,048

Seconded by Legislator: \_\_\_\_\_

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State of New York      )  
                            ) ss.:  
County of Jefferson      )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with New York State Office of Indigent Legal Services for Quality Improvement for Family Court Representation

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Public Defender's Office has been awarded a New York State Office of Indigent Legal Services Quality Improvement for Family Court Representation grant in the amount of \$750,000 for the period of January 1, 2026, through December 31, 2028, and

Whereas, The Quality Improvement for Family Court Representation initiative is designed to reduce caseloads of current Public Defenders and implement a multi-disciplinary model of representation provided to clients in Family Court child welfare proceedings, and

Whereas, Said grant will be used for Quality Improvement for Family Court Representation by providing salary and fringe for a full-time Assistant Public Defender and a full-time Paralegal.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents on behalf of the County as may be required to fulfill the requirements of this grant award, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to execute any and all future amendments and agreements with New York State Office of Indigent Legal Services relative to the Quality Improvement for Family Court Representation grant, within appropriated funds, per Purchasing Policy 4.01 – Policy, Control, and Quotations.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
 ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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